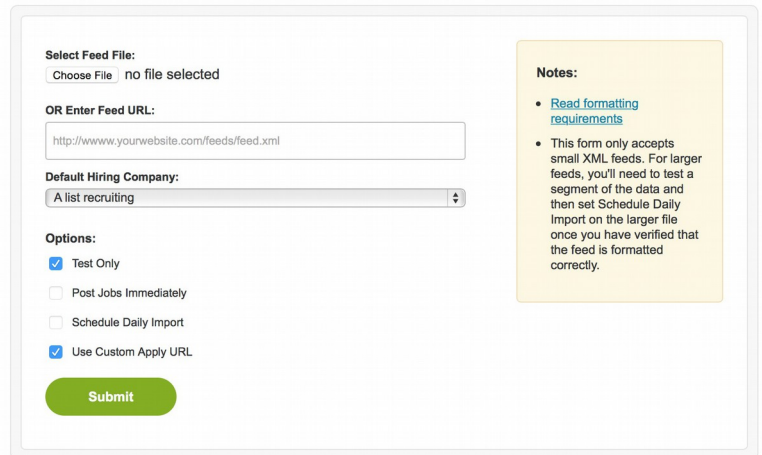


Posting Your Jobs

[Click here](#) to post your jobs to your ZipRecruiter account. See details below.

- **Select Feed File:** Use this tool to upload your feed and import your jobs. You cannot schedule a daily import for a manually uploaded file.
- **Enter Feed URL:** This is where you'd enter the HTTP file path for your XML file. You can schedule a one-time import or daily import.
- **Test Only:** Use this option to do a test run-through of your file to ensure there are no errors. The resulting message will indicate if there are warnings (i.e. no such user, creating), which are not critical, or errors that will result in the jobs not being imported.
- **Post Jobs Immediately:** Use this option to immediately post your jobs to your ZipRecruiter account.
- **Schedule Daily Import:** This option will schedule a daily import of the Feed URL you have provided. Feeds are processed 4 times daily.
- **Use Custom Apply URL:** Check this box to ensure the URLs within your feed are used to redirect candidates for application. Leave this box unchecked if you'd like to use the ZipApply feature and have candidates apply through ZipRecruiter. The <email> field within your feed will notify the user associated with that email when candidates apply to any/all jobs that email is associated with.

Feed Upload



Select Feed File:
Choose File no file selected

OR Enter Feed URL:
http://www.yourwebsite.com/feeds/feed.xml

Default Hiring Company:
A list recruiting

Options:

- Test Only
- Post Jobs Immediately
- Schedule Daily Import
- Use Custom Apply URL

Submit

Notes:

- [Read formatting requirements](#)
- This form only accepts small XML feeds. For larger feeds, you'll need to test a segment of the data and then set Schedule Daily Import on the larger file once you have verified that the feed is formatted correctly.